

HIGH COURT OF TRIPURA
AGARTALA

No.F.4(37)(Vol-II)-HC/2023/ 29317

Dated, Agartala, the 02nd December, 2023

NOTIFICATION

In Compliance of the order dated 06.10.2023 of the Hon'ble Supreme Court of India passed in Writ Petition(Crl.)351 of 2023 [Sarvesh Mathur Vs. The Registrar General of High Court of Punjab and Haryana] High Court of Tripura is pleased to adopt with immediate effect the Standard Operating Procedure (SOP) for availing of access to Hybrid/Video Conferencing Hearing as noted herein below:

STANDARD OPERATING PROCEDURE (SOP) FOR VIDEO CONFERENCING/ VIRTUAL
HEARING BEFORE THE HIGH COURT OF TRIPURA

1. An Advocate/party-in-person would be entitled to appear without restriction before the High Court through a video conferencing facility.
2. Participation of litigant in the virtual hearing would be permitted only if the Court directs or desires or allows such participation.
3. The links for each Court shall be provided in the daily cause list which shall be published on the website of the High Court.
4. Advocates/ Litigants may, if they so desire, use the facility of Video Conferencing available in the E-Sewa Kendra located in the High Court premises.
5. While accessing the virtual platform, an Advocate may be required to enter details like name, item number, party for which she/he/they are appearing or such other information as required by the High Court. If the Advocate appears in more than one matter, case numbers of all matters may be required to be provided.
6. Participants should avoid using multiple devices at remote location to eliminate the chance of echo/ disturbance.
7. The Advocate must be dressed in professional attire. If the Advocate is not dressed in professional attire, the right of audience may be withdrawn by the Court. Similarly, a party in person and the litigant where allowed to participate must be appropriately dressed.
8. Court proceedings conducted through video conferencing are Judicial proceedings for all purposes, and all protocols applicable to physical Courts shall apply to Virtual Proceedings.
9. Cell phones of all participants shall be switched off or kept in Airplane mode during the proceedings.

- 10.** The Advocate/Party in person may log in from his office, residence, conference room, etc., but not from a vehicle like a car. The remote location should be quiet and have sufficient internet coverage. The Advocate/Party in person should have the camera switched on during Court proceedings.
- 11.** All participants should endeavor to look into the camera, remain attentive and not engage in any other activity during the proceedings.
- 12.** Only the Advocate/duly authorized person in the matter would be entitled to address the Court. The Court Co-ordinator/Court Master may mute/unmute any other participant(s).
- 13.** Advocates/participants may regulate their microphones to avoid disturbing the Court proceedings. At the time of joining, the microphone should be kept muted. The microphone may be un-muted only when the matter is called out. The Court may direct the Court Co-ordinator/Court Master to mute the microphone of an Advocate/participant if there is a disturbance in the Court Proceedings.
- 14.** If any participant indulges in an act which is considered inappropriate, she/he/they may be excluded from the VC Proceedings, and action as directed by the Court may be taken in the matter.
- 15.** No recording of the Court proceedings is allowed.
- 16.** Advocates/participants can seek assistance through the chat facility. The chat facility should be used only for seeking help from the Court coordinator /Court Master regarding technical assistance concerning VC hearing and/or inquiring about the item number of the case being heard. The Court Co-ordinator/Court Master would respond to such queries on a best-effort basis.
- 17.** Advocates can give a Memo of appearance in such manner as notified by the concerned Court.
- 18.** Mentioning Matters through online mode by the Advocates would be permitted during the mentioning time of the Court.
- 19.** If the number of participants who have joined the virtual proceedings exceeds or is likely to exceed the maximum log-in sessions permitted by the software, the Court coordinator/Court Master, in the first instance, may remove viewers not participating in the Court proceedings. Advocates/ Litigants appearing in later items may also be requested to log out.
- 20.** In cases where in-camera proceedings are required to be held, virtual hearings may be restricted to the parties and/or their Advocates.
- 21.** The present Standard Operating Procedure shall be in addition to the The Tripura Video Conferencing (Conduct of proceedings including Recording of

Evidence and Remand of Accused in the Trial/Remand Courts) Rules, 2018 notified by the High Court and not in derogation thereof.

By Order,
Sd/-
(Vishwajeet Pandey)
Registrar General

No.F.4(37)(Vol-II)-HC/2023/29318-419 Dated, Agartala, the 02nd December,2023

Copy forwarded for kind information to: -

1. The Principal Secretary to Hon'ble the Chief Justice, High Court of Tripura, Agartala;
2. The Secretary to Hon'ble Mr. Justice T. Amarnath Goud, Judge, High Court of Tripura, Agartala;
3. The Secretary to Hon'ble Mr. Justice Arindam Lodh, Judge In-Charge, ICT including eCourts Project, High Court of Tripura, Agartala;
4. The Secretary to Hon'ble Mr. Justice S.D.Purkayastha, Judge, High Court of Tripura, Agartala;
5. The Secretary to Hon'ble Mr. Justice B.Palit, Judge, High Court of Tripura, Agartala ;
6. Member (Project Management), eCommittee, Supreme Court of India;
7. The Advocate General, Tripura;
8. The PS/PA attached with the Registrar General, High Court of Tripura, Agartala;
9. The Deputy Solicitor General, Government of India;
10. The Chairman, Bar Council of Tripura, Agartala;
11. The Govt. Advocate, High Court of Tripura, Agartala;
12. The Secretary, High Court Bar Association, Agartala;
13. The Secretary, Tripura Bar Association, Agartala;
14. The Public Prosecutor, High Court of Tripura, Agartala;
15. The District & Sessions Judge,
Dhalai District, Ambassa/North Tripura District, Dharmanagar/Sepahijala District, Sonamura/West Tripura District, Agartala/Gomati District, Udaipur/South Tripura District, Belonia/Khowai District, Khowai/Unakoti District, Kailashahar with a request to circulate this notification to respective Bar Association(s);
16. The LR & Secretary, Law, Government of Tripura, Agartala;
17. The Judge, Family Court,
Ambassa, Dhalai District /Dharmanagar, North Tripura District/Sonamura,Sepahijala District/Agartala, West Tripura District /Udaipur, Gomati District / Belonia, South Tripura District / Khowai, Khowai District / Kailashahar, Unakoti District;
18. The Registrar (Vigilance), High Court of Tripura, Agartala;
19. The Registrar (Judicial), High Court of Tripura, Agartala;
20. The Registrar (Admn.P&M), High Court of Tripura, Agartala;

21. The Joint Registrar, High Court of Tripura, Agartala;
22. The Dy.Registrar(Vigilance)-cum-CPC, High Court of Tripura, Agartala for necessary action;
23. All the Deputy Registrars, High Court of Tripura, Agartala;
24. The Chief Librarian, High Court of Tripura, Agartala;
25. All Secretaries to Hon'ble Judges, High Court of Tripura;
26. All the Assistant Registrars, High Court of Tripura, Agartala;
27. The System Analyst, Computer Section, High Court of Tripura, Agartala with a direction to upload this Notification in the official website of the High Court of Tripura immediately;
28. All the Superintendents, High Court of Tripura, Agartala;
29. All the Personal Assistants, High Court of Tripura, Agartala;
30. All the Court Masters, High Court of Tripura, Agartala;
31. All the Bench Clerks, High Court of Tripura, Agartala;
32. The Bench Section(s), High Court of Tripura, Agartala,
33. Notice Board of the Court-house, High Court of Tripura;
34. No.F.6(2)(a)/HC(Vol-II);
35. Order File.

Registrar General