

HIGH COURT OF TRIPURA
AGARTALA

No.F.3(35)–HC/2026/3382

Dated, the 10th February, 2026

NOTIFICATION

In exercise of powers conferred by Article 229 of the Constitution of India, Hon'ble the Chief Justice of the High Court of Tripura do hereby makes the following Rules further to amend the High Court of Tripura Services (Appointment, Conditions of Service and Conduct) Rules, 2014 (*herein after referred as the 'Principal Rules'*) :-

01. Short Title and Commencement:

- (i) These Rules will be called the “High Court of Tripura Services (Appointment, Conditions of Service and Conduct) (13th Amendment) Rules, 2026”.
- (ii) They shall come into force with immediate effect.

02. Insertion of Appendix – C

In the Principal Rules, after the Appendix–B, the following Appendix–C shall be inserted:

“APPENDIX–C

(Selection Process of the posts to be recruited through Direct Recruitment)

JR. ADMINISTRATIVE ASSISTANT

Applications for the post of Junior Administrative Assistant shall be invited by publishing advertisement in 2(two) local newspapers: one in Bengali and one in English having wide circulation within the State, on the websites of the High Court as well as the District Courts and by affixation of the same on the Notice Board of the High Court.

The entire selection process shall be conducted in two phases, namely, (i) Written Screening Test and (ii) Type Test on Computer & Written Test (English).

Phase – 1		
Sl. No.	Written Screening Test (Objective Type) (Duration: 2 hours)	Maximum Marks
01.	Subject components: English, General Knowledge, Aptitude, Reasoning, Basic Computer Knowledge etc.	100
Only those candidates who secure a minimum of 60% marks, relaxable by 10% in the		

case of reserved category candidates, shall be called for the Type Test on Computer, followed by a Written Test (English). The ratio of candidates to be shortlisted through Written Screening Test shall be 1:3 (i.e. 03 candidates for each advertised post, as far as practicable, shall be shortlisted for the Type Test on Computer followed by Written Test (English).

Phase – 2		
Sl. No.	Subject components	Maximum Marks
01.	Type Test (English) on Computer Environment	20
02.	Written Test (English) to evaluate writing skills and overall language proficiency Subject components: English Comprehension, Précis Writing, Paragraph Writing, Letter Writing, Translation from Bengali to English and vice versa, Writing Ability etc.	30
The minimum qualifying marks in the Phase – 2 Test shall be 60%.		

DRIVER

Applications for the post of Driver shall be invited by publishing advertisement in 2(two) local newspapers: one in Bengali and one in English having wide circulation within the State, on the websites of the High Court as well as the District Courts and by affixation of the same on the Notice Board of the High Court.

The entire selection process shall be conducted in two phases, namely, (i) Written Test and (ii) Driving Test.

Phase – 1		
Sl. No.	Written Test (Objective Type) (Duration: 2 hours)	Maximum Marks
01.	Subject components: General Knowledge, General English, Current Affairs, Aptitude etc.	100
Only those candidates who secure a minimum of 60% marks, relaxable by 10% in the case of reserved category candidates, shall be called for the Driving Test. The ratio of candidates to be shortlisted through Written Test shall be 1:3 (i.e. 03 candidates for each advertised post, as far as practicable, shall be shortlisted for Driving Test).		
Phase – 2		

Sl. No.	Subject components	Maximum Marks
01.	Driving Test	25
The minimum qualifying marks in the Driving Test shall be 60%.		

GROUP-D STAFF (COOK)

Applications for the post of Cook shall be invited by publishing advertisement in 2(two) local newspapers: one in Bengali and one in English having wide circulation within the State, on the websites of the High Court as well as the District Courts and by affixation of the same on the Notice Board of the High Court.

The entire selection process shall be conducted in a single phase, namely:

Skill Test on Cooking (Practical Examination): Marks: 100

Assessment Criteria shall include:

- (1) Preparation of Dishes (as prescribed by the Selection Committee)
- (2) Taste, quality and presentation of food
- (3) Hygiene and cleanliness during preparation and handling of food
- (4) Time management and efficiency
- (5) Basic knowledge of nutrition and balanced diet
- (6) Basic knowledge of different kinds of spices and cooking ingredients

Candidates must secure a minimum of 60% marks, relaxable by 10% in the case of reserved category candidates, to be considered for selection.

OTHER GROUP-D STAFF (ENTRY LEVEL POST)

(In case posts are filled up by direct recruitment)

Applications for the post of Group-D (Entry Level Post) shall be invited by publishing advertisement in 2(two) local newspapers: one in Bengali and one in English having wide circulation within the State, on the websites of the High Court as well as the District Courts and by affixation of the same on the Notice Board of the High Court.

The entire selection process shall be conducted in two phases, namely, (i) Written Test and (ii) Viva Voce (Interview).

Phase – 1		
Sl. No.	Written Test (Objective Type) (Duration: 2 hours)	Maximum Marks
01.	Subject components: General Knowledge, General English, Current Affairs,	75

	Aptitude etc.	
<p>Only those candidates who secure a minimum of 60% marks, relaxable by 10% in the case of reserved category candidates, shall be called for the Viva Voce (Interview). The ratio of candidates to be shortlisted through Written Test shall be 1:3 (i.e. 03 candidates for each advertised post, as far as practicable, shall be shortlisted for Viva Voce (Interview).</p>		
Phase – 2		
Sl. No.	Subject components	Maximum Marks
01.	Viva Voce (Interview)	25
<p>The minimum qualifying marks in the Viva Voce (Interview) shall be 30%.</p> <p>Note: For recruitment to the posts of Mali, Electrician and Plumber, there shall be no Viva Voce (Interview). Instead, a separate Skill Test carrying 25 marks shall be conducted to assess proficiency in the relevant trade. The minimum qualifying marks shall be 30%.</p>		

DAILY RATED WORKER (D.R.W.)

Applications for the post of Daily Rated Worker (D.R.W.) shall be invited by publishing advertisement in 2(two) local newspapers: one in Bengali and one in English having wide circulation within the State, on the websites of the High Court as well as the District Courts and by affixation of the same on the Notice Board of the High Court.

The entire selection process shall be conducted in two phases, namely, (i) Written Test and (ii) Viva Voce (Interview).

Phase – 1		
Sl. No.	Written Test (Objective Type) (Duration: 2 hours)	Maximum Marks
01.	<p style="text-align: center;">Subject components:</p> <p>General Knowledge, General English, Current Affairs, Aptitude etc.</p>	75
<p>Only those candidates who secure a minimum of 60% marks, relaxable by 10% in the case of reserved category candidates, shall be called for the Viva Voce (Interview). The ratio of candidates to be shortlisted through Written Test shall be 1:3 (i.e. 03 candidates for each advertised post, as far as practicable, shall be shortlisted for Viva Voce (Interview).</p>		
Phase – 2		

Sl. No.	Subject components	Maximum Marks
01.	Viva Voce (Interview)	25
The minimum qualifying marks in the Viva Voce (Interview) shall be 30%.		

JUNIOR GRADE TRANSLATOR

Applications for the post of Junior Grade Translator shall be invited by publishing advertisement in 2(two) local newspapers: one in Bengali and one in English having wide circulation within the State, on the websites of the High Court as well as the District Courts and by affixation of the same on the Notice Board of the High Court.

The entire selection process shall be conducted in two phases, namely, (i) Written Test and (ii) Viva Voce (Interview).

Phase – 1		
Sl. No.	Written Test (Duration: 3 hours)	Maximum Marks
01.	Subject components:	
	General English Subject components: English Comprehension, Précis Writing, Paragraph Writing, Letter Writing, Translation from Bengali to English and vice versa, Writing Ability etc.	75
	General Knowledge, Aptitude, Reasoning, Basic Computer Knowledge etc.	25
TOTAL		100
<p>Only those candidates who secure a minimum of 60% marks, relaxable by 10% in the case of reserved category candidates, shall be called for the Viva Voce (Interview). The ratio of candidates to be shortlisted through Written Test shall be 1:3 (i.e. 03 candidates for each advertised post, as far as practicable, shall be shortlisted for Viva Voce (Interview).</p>		
Phase – 2		
Sl. No.	Subject components	Maximum Marks
01.	Viva Voce (Interview)	25

The minimum qualifying marks in the Viva Voce (Interview) shall be 30%

PERSONAL ASSISTANT

Applications for the post of Personal Assistant shall be invited by publishing advertisement in 2(two) local newspapers: one in Bengali and one in English having wide circulation within the State, on the websites of the High Court as well as the District Courts and by affixation of the same on the Notice Board of the High Court.

The entire selection process shall be conducted in two phases, namely, (i) Written Test and (ii) Stenography Test (Dictation & Transcription).

Phase – 1		
Sl. No.	Written Test (Objective and/or Subjective Type) (Duration: 2 hours)	Maximum Marks
01.	Subject components:	
	English	75
	General Knowledge, Aptitude, Reasoning, Basic Computer Knowledge etc.	25
TOTAL		100
Only those candidates who secure a minimum of 60% marks, relaxable by 10% in the case of reserved category candidates, shall be called for the Stenography Test (Dictation & Transcription). The ratio of candidates to be shortlisted through Written Test shall be 1:3 (i.e. 03 candidates for each advertised post, as far as practicable, shall be shortlisted for Stenography Test (Dictation & Transcription).		
Phase – 2		
Sl. No.	Subject components	Maximum Marks
01.	Stenography Test (English) (Dictation & Transcription) (Dictation: 10 minutes and Transcription: 25 minutes)	25
The minimum qualifying marks in the Stenography Test shall be 70%.		

LIBRARY ASSISTANT

Applications for the post of Library Assistant shall be invited by publishing advertisement in 2(two) local newspapers: one in Bengali and one in English having wide circulation within the State, on the websites of the High Court as well as the District Courts and by affixation of the same on the Notice Board of the High Court.

The entire selection process shall be conducted in two phases, namely, (i) Written Test and (ii) Viva Voce (Interview).

Phase – 1		
Sl. No.	Written Test (Objective Type) (Duration: 2 hours)	Maximum Marks
01.	Subject components: General Knowledge, General English, Current Affairs, Aptitude, Library Science, Basic Computer Knowledge etc.	100
Only those candidates who secure a minimum of 60% marks, relaxable by 10% in the case of reserved category candidates, shall be called for the Viva Voce (Interview). The ratio of candidates to be shortlisted through Written Test shall be 1:3 (i.e. 03 candidates for each advertised post, as far as practicable, shall be shortlisted for Viva Voce (Interview).		
Phase – 2		
Sl. No.	Subject components	Maximum Marks
01.	Viva Voce (Interview)	25
The minimum qualifying marks in the Viva Voce (Interview) shall be 30%		

SR. COMPUTER ASSISTANT

Applications for the post of Sr. Computer Assistant shall be invited by publishing advertisement in 2(two) local newspapers: one in Bengali and one in English having wide circulation within the State, on the websites of the High Court as well as the District Courts and by affixation of the same on the Notice Board of the High Court.

The entire selection process shall be conducted in two phases, namely, (i) Written Test and (ii) Viva Voce (Interview) & Skill Test.

Phase – 1		
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Sl. No.	Written Test (Objective Type) (Duration: 2 hours)	Maximum Marks
01.	Subject components: General Knowledge, General English, Current Affairs, Aptitude, Knowledge of Computer Science and allied matters etc.	100
<p>Only those candidates who secure a minimum of 60% marks, relaxable by 10% in the case of reserved category candidates, shall be called for the Viva Voce (Interview) & Skill Test. The ratio of candidates to be shortlisted through Written Test shall be 1:3 (i.e. 03 candidates for each advertised post, as far as practicable, shall be shortlisted for Viva Voce (Interview) & Skill Test.</p>		
Phase – 2		
Sl. No.	Subject components	Maximum Marks
01.	Viva Voce (Interview)	25
02.	Skill Test (Practical Demonstration: Knowledge of software as well as hardware)	25
The minimum qualifying marks in the Phase – 2 Test shall be 70%.		

Residuary Power–

Notwithstanding anything contained in this Appendix, the Hon’ble Chief Justice shall have the power to **modify, vary, relax, amend or alter** the selection process prescribed herein, including the mode, stages, syllabus, distribution of marks, or qualifying criteria, in whole or in part, **at any stage of the recruitment process**, if so required in the interest of administration or for reasons to be recorded.”

This is issued in supersession of the earlier Notification No.F.3(35)–HC/2026/2040, dated 29th January, 2026 issued by the Registry.

By order,

Sd/–

(Vishwajeet Pandey)
Registrar General

No.F.3(35)–HC/2026/3383–400

Dated, the 10th February, 2026

Copy to:-

01. The Principal Secretary to Hon’ble the Chief Justice, High Court of Tripura, Agartala;
02. The Secretaries to the Hon’ble Judges, High Court of Tripura, Agartala;

03. The PS–II attached to the Registrar General, High Court of Tripura, Agartala;
04. The LR & Secretary, Law Deptt., Government of Tripura, Agartala;
05. The Registrar (Admn. P & M), High Court of Tripura, Agartala;
06. The Registrar (Vigilance), High Court of Tripura, Agartala;
07. The Registrar (Judicial), High Court of Tripura, Agartala;
08. The Joint Registrar, High Court of Tripura, Agartala;
09. The Deputy Registrar(s), High Court of Tripura, Agartala;
10. The Chief Librarian, High Court of Tripura, Agartala for information and necessary action;
11. The Assistant Registrar(s), High Court of Tripura, Agartala;
12. The System Analyst, High Court of Tripura, Agartala for uploading the Notification in the official website of the High Court of Tripura;
13. The Manager, Government Press, Agartala, Tripura. He is requested to publish the Notification in the next extra-ordinary issue of the Tripura Gazette and send at least 5(five) copies of the same to the undersigned after publication;
14. All Superintendents/Court Masters/Sr. Grade Translator, High Court of Tripura, Agartala;
15. The Recruitment Cell, High Court of Tripura, Agartala; and
16. Concerned File(s).

Registrar General