HIGH COURT OF TRIPURA
AGARTALA

NIT NO.: F.6(21)-HC/2026(eProc. Ph-III)/26633-40

NOTICE INVITING TENDER(NIT) FOR
SUPPLY OF HANDSET (MOBILE) FOR THE HIGH COURT OF TRIPURA

The High Court of Tripura invites sealed tenders in two bid system (Technical & Financial) from the authorized Distributors/Dealers/Suppliers for "**Supply, Installation, Testing & Maintenance Handset (Mobile) for the High Court of Tripura**". Interested bidders may submit tenders **on or before 14.12.2026 up to 04.00 P.M.** in the O/o, the High Court of Tripura. The successful bidder may be ***empanelled for one year*** after signing of the agreement.

23.11.26

Dated: 23rd November, 2026

Deputy Registrar (Admn.)
High Court of Tripura.

1. **The dates for the schedule of key events of this tender are given as under:**

DOCUMENT CONTROL SHEET

S. No	Events	Date and Time
1	Tender No.	**F.6(21)-HC/2026(eProc. Ph-III)/26633-40**
2	Tender Publishing Date	**23.11.2026**
2	Tender Fees	**Rs. 1000/-**
3	Bid Security/ Earnest Money Deposit	**Rs.25,000/-**
4	Bid Validity	**90 days from the Bid Due Date**
5	Last Date & Time for submission of Bid	**14.12.2026 at 04:00 PM**
6	Date & Time of opening of Technical Bids	**15.12.2026 at 11:30 AM**
7	Date & Time of opening of Financial Bids	To be notified later on in the High Court website (https://thc.nic.in)
8	Venue of opening of the Technical & Financial Bid	Chamber of the Deputy Registrar (Admn.), Ground Floor, High Court of Tripura.
8	Completion of Work	30 (Thirty) days from the date of issuance of Work Order

2. **Project Background:**

The High Court of Tripura intends to procure Smart Mobile Phones for official use of officers and staff. The selected bidder shall supply the mobile handsets in accordance with the specifications and timelines prescribed in this NIT.

3. **Invitation for Bid:**

The High Court of Tripura (hereinafter referred to as the "Purchaser") invites bids from reputed Vendors, Contractors, or Suppliers (hereinafter referred to as the "Bidder" until the award of the contract and thereafter as the "Successful Bidder" or "System Integrator (SI)").

4. Tender Fees:

The interested eligible bidder has to submit the **tender fees of ₹1000/-** (Rupees One Thousand) only in the form of a Demand Draft drawn on a Nationalized Bank favour of the **Registrar (Admn., P & M)**, High Court of Tripura payable at Agartala at the time of submission of bids. The tender fees will be non-refundable in all circumstances. The date of the Demand Draft submitted for the same should not be earlier than the date of issue of this NIT.

5. Bid Security/Earnest Money Deposit:

5.1 The bidder has to submit an interest free Bid Security/ Earnest Money Deposit (EMD) of **₹25,000/-** (Twenty Five Thousand Only) in the form of a Demand Draft drawn on a Nationalized Bank in favour of the ***Registrar (Admn. P & M), High Court of Tripura*** payable at Agartala at the time of submission of bids. The date of the Demand Draft submitted for the same should not be earlier than the date of issue of this NIT.

5.2 The Bid Security Cost shall remain valid for a period of ninety (90) days from the date of opening of the Technical Bids.

5.3 The EMD may be forfeited due to following reasons:

a) If the Bidder withdraws bid during the period of bid validity.

b) If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity,

(i) Fails or refuses to execute the Contract Form, if required;

(ii) Fails or refuses to furnish the Performance Security, in accordance with the terms of this NIT Document;

5.4 The EMD of the unsuccessful bidders shall be refunded back as promptly as possible.

5.5 The Bid Security/EMD of the successful bidder shall be returned only after the submission of their acceptance against the issued award of contract within the stipulated time period and furnishing of the performance security.

6. Exemption to deposit Tender Fee, EMD & Experiences for MSME registered Firms

As per Rule 170 of General Financial Rules, 2017, "Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME)" are exempted from submission of EMD (Bid security). Bidders claiming exemption of EMD under this rule(170 of GFR) are however required to submit a duly signed Bid Security Declaration as per the prescribed format at **29.3** accepting that if they withdraw or modify their Bids during the period of validity, or if they are awarded with the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, they will be suspended for the period of 3 years from being eligible to submit Bids for tenders with the High Court of Tripura.

In addition to the above, as per MSME Policy Circular dt. 23rd March 2012, MSEs registered under UAM scheme will be provided tender cost free of cost. Bidders are required to submit valid UAM certificate and their claim for free tender cost will be considered for the service/category for which they are registered as per UAM certificate. Decision of Bid Evaluation Committee will be final in the matter.

7. Period of validity of Bid:

The offer submitted by the bidder shall be valid for a period of 60 days **from the date of opening of the Technical Bid**. A bid, valid for a shorter period, may be rejected as non- responsive. In exceptional circumstances, High Court of Tripura may solicit the bidder's consent for an extension of the validity period. The request and the responses thereto shall be made in writing/ email. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid.

8. Bid Price:

The Bidders would have to quote the prices in **Indian Rupees** only for the total scope of work including supply of the Mobile devices. Prices quoted must be firm and final and shall remain constant throughout the period of the contract and shall not be subject to any upward modifications, whatsoever. The Bidders are advised not to indicate any separate discount. Discount, if any, should be merged with the quoted prices.

Discount of any type, indicated separately, will not be taken into account for evaluation purpose. The Price quoted should be inclusive of GST and all other applicable Taxes/Duties and valid for a period of **60 days** from the date of opening of the Technical Bid. The rate quoted by the successful bidder shall remain valid for a period of one year from the date of signing agreement with the High Court of Tripura.

9. <u>Superscripting NIT Proposal Envelop</u>:

The Bidders shall submit their Bids in three separate sealed envelopes in the following format:

a) **COVER-A:** Containing TENDER FEES & EMD should be sealed in a separate envelope superscripting "**Tender Fees & EMD and Technical Bid**". In case, a bidder claims exemption to deposit EMD as per clause 6 of this NIT, then **COVER A** should contain the **Bid Security Declaration** duly signed by the bidder as per the prescribed proforma at **Annexure-II** and the proof of MSME/NSIC Registration valid on the bid due date.

AND

Containing TECHNICAL BID.

b) **COVER-B:** Containing FINANCIAL BID should be sealed in a separate envelope superscripting "**Financial Bid**".

c) **COVER-C:** Containing COVER-A and COVER-B.

Cover - A & **Cover - B** should be enclosed together in Cover - C and submitted in a properly sealed separate envelope mentioning the name of the NIT as "**Supply, Installation, Testing & Maintenance of Handset (Mobile) for the High Court of Tripura**" along with the Tender Ref. No. If any Bidder deviates from submitting its Bid in this prescribed format, the Bid shall be summarily rejected and shall not be taken into consideration for evaluation.

10. <u>Last Date of Submission of the Bid</u>:

Sealed Envelope containing bids in the above-mentioned format should be submitted by the Bidder to the Office of the High Court of Tripura as per time schedule mentioned at Clause 1 of this NIT. ***The envelope containing the bids must be dropped in the Receipt Desk (Ground Floor) of the Establishment Section of High Court of Tripura during the working hours of the office on all working days.*** Bids received from any Bidder after the stipulated date and time, for any reasons whatsoever, shall not be taken into consideration for Bid Evaluation and will be summarily rejected.

The High Court of Tripura may, at its discretion, extend the last date/ time for submission of bids by amending the Tender Document, in which case, all rights and obligations of the Purchaser and Bidders previously subject to the last date/time will thereafter be subject to the last date/time as extended.

11. <u>Opening of the NIT</u>:

The Bids received only within the stipulated date and time shall be opened in the Chamber of the Deputy Registrar (Admn.) **on 15.12.2026 at 11:30AM** (Technical Bid) in presence of the Bidders/duly authorized representative of the Bidders who may desire to be present. On completion of evaluation of the Technical Bids, the list of the technically qualified bidders shall be short listed by the High Court and also communicated to the technically qualified bidders via email in advance. The date and time of opening of the Bids may, however, be changed, if required, at the discretion of the Authority with notice to the Bidders;

12. <u>SUBMISSION OF DOCUMENTS</u>:

The bidder must submit the documents as mentioned in the point no 13.2 along with annexures in sealed cover as prescribed in the point no. 9 of this document.

13. <u>BID EVALUATION PROCESS</u>:

13.1 Technical Bids of only those bidders will be opened whose Earnest Money Deposit (EMD) /Bid Security/Bid Security Declaration (in case of MSME/NSIC registered bidders) and Tender Fees is received by the Purchaser before the last date/ time of submission indicated above.

13.2 The Bidding is open to all qualified Bidders who fully meet the following qualifying requirements:

Sl	Criterion	Supporting Proofs to be submitted with the Bid	Annexed Page No.
1	Tender Fee: Should submit a payment of ₹1,000/- (One Thousand) only for the NIT document	DD of Tender Fee Deposit for ₹1,000/- (One Thousand) only as to be furnished during submission of Bid.	
2	Earnest Money Deposit (EMD): Bidder should have to deposit a payment of ₹25,000 (Twenty-Five Thousand) only.	DD of Earnest Money Deposit (EMD) shall be furnished during submission of Bid. A bidder claiming exemption to furnish EMD must comply with the condition at Clause 6 of this Bid Document by submitting duly signed BID SECURITY DECLARATION FORM as per proforma at **29.3**.	
3	The bidder should be a legally registered entity in India under the Companies Act, 1956/2013 (for Private/Public Limited Companies) or the Limited Liability Partnership Act, 2008 (for LLPs) or the Indian Partnership Act, 1932 (for registered partnerships) or under the Shops and Establishments Act / GST Registration / Trade License (for sole proprietorships).	A copy of the Certificate of Incorporation/Registration (for companies, LLPs, or partnerships) or GST Registration/Trade License (for sole proprietorships), duly signed by the authorized signatory of the bidder, should be submitted along with the bid documents.	
4	The bidder should have PAN, GST Certificate.	Copy of certificates should be submitted along with bid documents.	
5	The Average Annual turn-over of Last Three Consecutive Year (FY 22-23, FY 23-24, FY 24-25) of the Bidder should be more than ₹20 lakh.	Audited Balance sheet duly signed by a Statutory Auditor should be submitted along with bid.	
6	The bidder must have experience of similar project for successful supply, installation and service within the proper time frame and maintenance of at least 1 similar project with any State Government / Central Government / PSUs in India.	Work order with valid completion certificate of the project should be submitted along with the bid. (exempted for the Startup under MSME)	

Sl	Criterion	Supporting Proofs to be submitted with the Bid	Annexed Page No.
7	The bidder should have the experience of supply, installation and managing of record of the hardware and its peripherals.	Experience certificate from customers (exempted for the Startup under MSME)	
8	The Bidder has never been black listed by any High Court/ PSU/ State or Central Government Organization.	Bidder should submit the declaration being authenticated by any Judicial Magistrate 1st Class/ Notary Public as per format provided in NIT on non-judicial stamp worth ₹200/- (min). Department reserves the right to verify the same by its own means.	
9	The bidder must have official address at Tripura.	Proof of office address at Tripura.	
10	The bidders should submit all the relevant forms given in the NIT in their letter head with proper signature and official stamp of the authorized person.		

13.3 The bidder must provide the information about the authorized service centre of the officer product in their letter head.

Note: Department reserves the right to verify, if it so desires, the correctness of Documentary evidence furnished by the bidder. (In the absence of the above documents along with Annexure as per the NIT, the bid is likely to be rejected.)

13.4 Each document comprising Technical Bid as mentioned in the NIT must be submitted with signature at all pages. The submitted documents must prove bidder's eligibility as specified in the NIT.

13.5 No OEM will be eligible to participate directly without any suitable SI/Distributor/Dealers.

13.6 No request for extension of submission of Bid will be entertained under any circumstance.

13.7 The Bidder will be disqualified in technical bid evaluation in case of absence of the model specified requested for by the High Court.

13.8 Financial bid of only those bidders will be opened who qualifies in Technical Bid.

13.9 Financial bid in the same format as mentioned in the tender must be submitted with signature at all pages.

13.10 Arithmetic Error, if any, in the price breakup will be rectified on the following basis:

- If there is discrepancy between the unit price and the total price, which is obtained by multiplying the unit price with quantity, the unit price shall prevail and the total price shall be corrected.
- The L1 bidder will be arrived at on the basis of the lowest rate quoted by the bidder in the financial bid for the entire scope of work as per the prescribed proforma.

14. CLARIFICATIONS OF BID

During evaluation of bids, Tendering Authority may at its discretion, ask the Bidder for clarification of its bid. The request for clarification and response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted.

15. PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:

The Purchaser reserves the right not to accept any bid (including the L1) and to annul the Tender process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the Purchaser's action.

16. LETTER OF INTENT / NOTIFICATION OF AWARD:

The letter of intent / notification of award shall be issued to the successful Bidder whose bid has been determined to be substantially responsive and has been determined as the lowest evaluated bid, provided further that the bidder is determined to be qualified to perform the Contract satisfactorily.

17. SIGNING OF CONTRACT:

After the notification of the successful Bidder that its bid has been accepted, the Tendering Authority will send the Contract Form to the successful Bidder, who shall sign the contract and return to the authority, within 15 days of receipt of the Contract Form.

Within 15 days after receipt of notification of Award of Contract from the High Court, the successful Bidder shall furnish Performance Bank Guarantee (PBG) to the Tendering Authority, which shall be equal to **3%** (percent) of the Contract Value rounded up to thousand, issued by a Nationalized Bank having a branch at Agartala city as per the Performance Bank Guarantee Proforma given at point no. **29.9**.

The validity of Performance Bank guarantee shall be 1 (one) years / 18(eighteen) months with additional period of 6(six) months from the date of issue of the Letter of Intent (LOI).

18. DECISION TAKING

The decision taken by the High Court of Tripura in the process of Tender evaluation will be full and final.

19. PERFORMANCE SECURITY:

19.1 While submitting the Letter of Acceptance in response to the AOC, the successful bidder shall furnish Performance Bank Guarantee (PBG) to the High Court, which shall be equal to 3% of the value of the Contract and shall be in the form of a Guarantee Bond from a Nationalized / Scheduled Bank. The validity of the Performance Guarantee submitted should be for a period of 1 year / 18 months. The Proforma of the PBG shall be supplied by the High Court to the successful bidder along with the AOC.

19.2 The performance guarantee shall be deemed to govern the following guarantees from the successful Bidder, in addition to other provisions of the guarantee:

(i) The Mobiles supplied under the contract shall be free from all defects/bugs and upon written notice from the High Court, the successful Bidder shall fully remedy, free of expense to the High Court, all such defects/bugs as developed under the normal use of the said equipment.

(ii) To fulfill the conditions of Purchase Order.

(iii) The performance guarantee is intended to secure the performance of the entire scope of work. However, it is not to be construed as limiting the damages stipulated in any other clauses.

20. ISSUANCE AND DELIVERY TIMELINE:

20.1 The successful bidder shall deliver the Mobiles to the System Analyst / Computer Analyst, High Court of Tripura within 15 (fifteen) working days of placing of the purchase order OR to the Officer concerned if instructed in the Purchase Order.

20.2 All aspects of safe delivery shall be the exclusive responsibility of the successful bidder.

20.3 The successful bidder shall obtain signature of System Analyst / Computer Analyst, High Court of Tripura with date and stamp of the on the Delivery Challan and handover a copy thereof to him.

21.1. DELIVERY PROCESS

21.1.1 All aspects of safe delivery shall be the exclusive responsibility of the Vendor. At the destination Site, the item packaging/Sealed Box will be opened only in the

presence of concerned System Analyst/ Computer Analyst or any authorized person identified by High Court of Tripura and Vendor's representative and the intact position of the Seal for not being tampered with, shall form the basis for receipt in good condition.

21.1.2 Vendor must apply to the respective authority for issue of road permit / waybill in time.

21.1.3 Delays on account of getting relevant permits shall not make vendors eligible for waiver of penalties.

21.1.4 Delivery Challan needs to be signed and stamped on completion of delivery of the items**.** In case any discrepancy with regard to sign, stamp or date etc. on above delivery challan, a mail from the concerned user may be treated as delivery challan.

21.1.5 The Vendor should supply all the items at specified site ***without any additional charge***.

21.1.6 Though High Court of Tripura will provide all the necessary documents for ensuring smooth delivery of goods at the respective destinations, it is the responsibility of the vendor to deliver the goods in time. If any tax is required to be paid, the same will be reimbursed on actual basis.

21.4. PAYMENT PROCESS

Payment will be processed after successful delivery and testing of the items.

21.5 Warranty

On completion of the Warranty period, the Security Deposit, without any interest accrued, shall be released after satisfying that proper free warranty support has been provided during warranty period of one year. If considered necessary, suitable amount of penalty shall be recovered from the Vendor out of either already due payments or from their Security Deposit, while releasing the Security Deposit. After expiry of warranty, High Court of Tripura has option to enter into Annual Maintenance Contract with the supplier for post warranty maintenance of the systems as per the quoted price/negotiated price.

22. HELPDESK REQUIREMENT:

The successful bidder shall provide online dedicated support services through phone, email and SMS alerts by qualified and competent support team for assisting users of the concerned Court/office.

23. LIQUIDATED DAMAGES :

23.1 If the successful bidder fails to deliver mobile within the stipulated time from the receipt of application form, then liquidated damages at the rate of 0.05% of per unit cost of mobile shall be imposed for each day's delay after the timeline.

23.2 If the successful bidder fails to meet the timeline for the delivery, the High Court may cancel the order and engage another contractor to carry out the work at the cost of the successful bidder and forfeit the security deposit of the successful bidder.

In case of inordinate delay in rectifying the defect is noticed, the High Court shall have every right to get the defective parts repaired at the Successful Bidder's cost

24. CONFIDENTIALITY:

24.1. The term "Confidential Information" means any written information, including without intimation, information created by or for the other party, which relates to internal controls, Router or data processing programs, algorithms, electronic data processing applications, routines, subroutines, techniques or systems, or information concerning the business or financial affairs and methods of operation or proposed methods of operation, accounts, transactions, proposed transactions or security procedures of either party or any of its affiliates, or any client of either party, except such information which is in the public domain at the time of its disclosure or thereafter enters the public domain other than as a result of a breach of duty on the part of the party receiving such information. It is the express intent of the parties that all the business process and methods used by the Bidder in rendering the services hereunder are the Confidential Information of the Bidder.

24.2. Information relating to the examination, evaluation, comparison, post qualification of Proposals and recommendation of Contract award, shall be confidential and shall not be disclosed to Bidders or any other persons not officially concerned with such processes.

24.3. The Bidder shall not divulge to any person, subsidiaries or groups of the Bidders or to any other person, any information obtained by it in the course of execution of its work and all the information gathered by the Bidder shall be treated as professional communications and confidential. Any violation of this

clause shall lead to cancellation of the Contract and invoking of the Bank Guarantee, if any, without notice to the bidder and he shall be liable for further damages.

24.4. The Bidder shall not encourage or partake in any form of software piracy during the contract period.

24.5. The Bidder shall not take the High Court as reference to their prospectus of clientele for any purpose without prior permission of the High Court of Tripura.

25. FORCE MAJEURE:

The right of the Contractor to proceed with the work shall not be terminated because of any delay in the completion of the work due to unforeseeable causes beyond the

control and without the fault or negligence of the Contractor, including but not limited to acts of God, war or revolutions or civil commotions, fires, epidemics, quarantine restrictions and freight embargos. If a Force Majeure situation arises, the Contractor shall promptly notify the High Court of Tripura in writing/email of such condition and the cause thereof. Unless otherwise directed by the High Court in writing/email, the Contractor shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek, all reasonable alternative means for performance not prevented by the Force Majeure event.

26. TERMINATION FOR DEFAULT:

The High Court of Tripura, without prejudice to any other remedy for breach of contract, by written notice of default sent to the successful bidder, may terminate this Contract in whole or in part.

(i) if the successful bidder fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the High Court;

(ii) if the successful bidder fails to perform any other obligation(s) under the contract.

27. RESOLUTION OF DISPUTES:

The High Court of Tripura and the Contractor shall make every effort to resolve amicably by direct informal negotiations, any disagreement or disputes, arising between them under or in connection with the Contract. Any claim, dispute or difference arising out of or in connection with this agreement and which cannot be settled by mutual consultations, shall be referred to sole Arbitration or an Arbitrator to be appointed by mutual consultations. The award of the Arbitrator shall be final and binding between the parties as per the terms and conditions of the Agreement to be executed on award of

contract. The Arbitration proceeding shall be governed by the Arbitration and Conciliation Act, 1996 and shall be conducted in Agartala. All disputes under this contract shall be subject to the jurisdiction of High Court of Tripura.

28. GOVERNING LAWS AND JURISDICTION:

The Agreement shall be governed by the laws in force in India. Any dispute arising in relation to the Agreement shall be subject to the Jurisdiction of the Courts at Agartala only.

Date : 23rd November, 2026

For High Court of Tripura

23.11.26

Deputy Registrar (Admn.),
High Court of Tripura

Copy To

1. The PA to the Registrar General, High Court of Tripura for kind information;
2. The Joint Registrar, High Court of Tripura, Agartala for kind information;
3. The Deputy. Registrar (Vig.)-cum-CPC, High Court of Tripura, Agartala for kind information;
4. The System Analyst(s), High Court of Tripura, Agartala for information and for uploading the Notice Inviting Tender in the website of the High Court of Tripura, Agartala;
5. The Computer Analyst, Computer Section, High Court of Tripura for information;
6. Superintendent, Establishment Section/Store Section/Accounts Section;
7. NOTICE BOARD, High Court of Tripura, Agartala, Tripura;

23.11.26

Deputy Registrar (Admn.)

29. ANNEXURES

29.1 BID PROPOSAL FORM

SL No	Particulars	Details to be Furnished
Details of the Bidders(Firm/Company)		
1	Name:	
2	Address:	
3	Telephone:	Fax:
4	Email:	Website:
Details of Authorized Person		
5	Name:	
6	Address:	
7	Telephone :	
Information about the company		
8	Status of company (*Public Ltd/Pvt. Ltd*) (Provide Ref e.g. Roc Ref#)	Date: Ref:
9	Number of Professionals	
10	Location and Address of Offices	
11	GST Number	
12	Income Tax Registration Number (PAN)	

_____

Signature of the Bidder

29.2 BID PROPOSAL LETTER

To
The Registrar (Admn. P & M)
High Court of Tripura,
Capital Complex,
Agartala, Tripura(W) – 799010.

Subject: NOTICE INVITING TENDER FOR SUPPLY OF **Smart Mobile Phones** for the High Court of Tripura.

Sir,

1. We, the undersigned Bidders, having read and examined in detail the Specifications and all the bidding documents as specified in the Bidding documents no. <_____>.

2.PRICE AND VALIDITY

All the prices mentioned in our proposal are in accordance with the terms as specified in bidding documents. All the prices and other terms and conditions of this proposal are valid for a period of **60** calendar days from the date of opening of the Bids. We are an Indian firm and do hereby confirm that our Bid prices is inclusive of all taxes.

3. Unit Rates

We have indicated in the relevant schedules enclosed the unit rates for the purpose of on account of payment as well as for price adjustment in case of any increase to/decrease from the Scope of Work under the contract.

4.EMD

We have deposited an amount of **₹_____/-**in favour of Registrar (Admn. P & M), High Court of Tripura towards the Earnest Money Deposit (EMD) through DD vide Transaction ID_____ dated _____. This EMD is liable to be forfeited in accordance with the provisions of Bid documents. We declare that all the Services/Works shall be performed strictly in accordance with the Scope of Work.

5. Bid Pricing

We further declare that the prices stated in our proposal are in accordance with your Instructions to Bidders included in bidding documents.

6. Bid Price

We declare that our bid prices are for the entire scope of the work as specified in the technical specification and bid documents. These prices are indicated in Annexure attached with our proposal as part of the Commercial Bid.

7. Contract Performance Guarantee

We hereby declare that in case the Contract is awarded to us, we shall submit the Contract Performance Guarantee Bond in the form prescribed at **29.9** We hereby declare that our proposal is made in good faith, without collusion or fraud and the information contained in the proposal is true and correct to the best of our knowledge and belief.

Yours faithfully,

(Signature)

Printed Name and Designation

Seal:

Date:

Place:

Business Address:

29.3. BIDDER'S EMD & TENDER FEE EXEMPTION CERTIFICATE

Date : _____
Bid No. : _____
Alternative No. : (if any)

To
The Registrar (Admn., P&M)
High Court of Tripura
Agartala – 799010

We, the undersigned, being registered as MSME or NSIC or both are entitled to claim exemption to pay the amount of EMD/Bid Security as mentioned in Clause No. 4, 5 & 6 of the NIT by submitting a Bid Security Declaration in lieu of EMD, unequivocally declare that:

I/We, here by, accept that I/We may be disqualified/ suspended from bidding from any contract with the High Court of Tripura for a period of Three years from the date of disqualification/Suspension as may be notified by the High Court if,

(a) we are in breach of any of the obligations under the NIT;

(b) we withdraw or unilaterally modify/amend/revise our Bid during the bid validity period specified in the form of Bid or extended period, if any, after opening of bids;

(c) we do not execute the agreement, if any, after placement of supply/work order within the specified period;

(d) we fail to commence the supply of the goods or service or execute work as per supply/work order within the time specified;

(e) we do not deposit the performance security within specified period after the supply/work order is placed and

(f) we breach any provision of code of integrity prescribed for bidding specified in this NIT

We understand that this Bid Security Declaration shall expire if:-

(i) we are not the successful Bidder;
(ii) the execution of agreement for procurement and performance security is furnished by us in case we are successful bidder;
(iii) thirty days after the expiration of our Bid.
(iv) the cancellation of the procurement process; or
(v) the withdrawal of bid prior to the deadline for presenting bids, unless the bidding documents stipulate that no such withdrawal is permitted.

Signed.: _____

Name : _____

In the capacity of : _____
Duly authorized to sign the bid for and on behalf of:

Dated on _____day of
Corporate Seal : _____

29.4. BIDDER'S AUTHORISATION CERTIFICATE

To
The Registrar (Admn. P & M)
High Court of Tripura,
Capital Complex,
Agartala, Tripura(W) – 799010.

<*Bidder's Name*>_____,
<*Designation*> _____ is hereby authorized to sign relevant documents on behalf of the company in dealing with Tender of reference <*Tender No. & date*>_____. He is also authorized to attend meetings & submit technical & commercial information as may be required by you in the course of processing above said tender.

Thanking you,

Authorized Signatory.

<Company Name>

Seal

29.5. SELF-DECLARATION

To
The Registrar (Admn. P & M)
High Court of Tripura,
Capital Complex,
Agartala, Tripura(W) – 799010.

Ref: _____ Date: _____.

Dear Sir

We, the undersigned, hereby declare that, we are not involved in any litigation with any client which will impact execution of this project. We are not under a declaration of ineligibility for corrupt or fraudulent practices. We are not blacklisted with any of the High Court, Central/State Government or Public Sector Undertakings in India.

We further declare and certify that the software & proposed licenses used in the project are not procured from any blacklisted agencies done by any High Court/ Government of Tripura/ any other Government Departments.

Name of the Bidder: -

Signature: -

Seal of the Company:

29.6. CERTIFICATE OF CONFORMITY

To
The Registrar (Admn. P & M)
High Court of Tripura,
Capital Complex,
Agartala, Tripura (W) – 799010.

C E R T I F I C A T E

This is to certify that, the service for supply, installation, maintenance and after sale service which I shall provide, if I am awarded with the work, are in conformity with the Scope of Work in the Tender document. I also certify that the price I have quoted per unit cost basis is inclusive of all the cost factors involved in the execution of the project, to meet the desired standards set out in the conditions of the contract.

Name:

Designation:

Seal:

29.7. BIDDER'S AUDITED FINANCIAL REPORT

Sl No	Financial Years	Annual turn-over	positive net worth	PAT (Profit after Tax)
1	2022-23			
2	2023-24			
3	2024-25			

(This form shall be duly certified by the bidders in their letter head with proper signature and official stamp of the authorized person)

29.8. STATEMENT OF DEVIATION FROM TERMS AND CONDITIONS

To
The Registrar (Admn. P & M)
High Court of Tripura,
Capital Complex,
Agartala, Tripura (W) – 799010.

Reference: NIT No. _____ dated _____

Sir,

Following are the deviations and variations from the tendered terms & conditions. These deviations and variations are absolutely necessary & exhaustive. Except these deviations and variations, the entire work shall be performed as per your specifications and documents.

Sl No	Section No. & Page No.	Deviation in the Bid	Brief Reason
1.			
2.			
3.			
4.			
5.			
6.			
7.			

_____

Signature & Seal of the Bidder with date

29.9. Performance of Bank Guarantee for Contract Performance Security Deposit

(To be stamped in accordance with Stamp Act)

(*To be submitted by the successful bidder after award of contract and acceptance of the LoI*)

Ref: Bank Guarantee No. _____ Date:_____

To
The Registrar (Admn. P & M)
High Court of Tripura,
Capital Complex,
Agartala, Tripura (W) – 799010.

Dear Sir,

WHEREAS..... (name of the successful tenderer) hereinafter called "the Service Provider" has undertaken, in pursuance of Contract dated ... /…./202… (hereinafter referred to as "the Contract") to undertake the ICT project for the High Court of Tripura and allied works hereinafter called 'the Purchaser'.

AND WHEREAS it has been stipulated in the said Contract that the Service Provider shall furnish a Bank Guarantee ("the Guarantee") from a Nationalized Bank having a branch at Agartala city for the ICT Project & allied works.

WHEREAS we ("the Bank", which expression shall be deemed to include it successors and permitted assigns) have agreed to give the High Court of Tripura the Guarantee:

THEREFORE the Bank hereby agrees and affirms as follows:

1. The Bank hereby irrevocably and unconditionally guarantees the payment of **₹_____/- {**being **3%** of the sum of order value (CAPEX only)} to High Court of Tripura, Agartala, under the terms of their Agreement dated_____on account of full or partial non-performance / non- implementation and/ or delayed and/ or defective performance / implementation. Provided, however, that the maximum liability of the Bank towards High Court of Tripura under this Guarantee shall not, under any circumstances, exceed in aggregate.

2. In pursuance of this Guarantee, the Bank shall immediately upon the receipt of a written notice from High Court of Tripura stating the service is unsatisfactory, which shall not be called in question, in that behalf and without delay/demur or set off, pay to High Court of Tripura any and all sums demanded by High Court of Tripura under the said demand notice, subject to the maximum limits specified in Clause 1 above. A notice from High Court of Tripura to the Bank shall be sent by Registered Post (Acknowledgement Due) at the following address: Attention Mr.....<Name of the awarded bidder>

3. This Guarantee shall come into effect immediately upon execution and shall remain in force for a period of **1 year** from the date of its execution. However, the Guarantee shall, not less than 30 days, prior to its expiry, be extended by the Bank for a further period of 6 months or more, in case it is required. The Bank shall extend the Guarantee annually in the manner herein before till completion of the entire project work.

4. The liability of the Bank under the terms of this Guarantee shall not, in any manner whatsoever, be modified, discharged, or otherwise affected by:

   a) any change or amendment to the terms and conditions of the Contract or the execution of any further Agreements.

   b) any breach or non-compliance by the Service Provider with any of the terms and conditions of any Agreements/credit arrangement, present or future, between service Provider and the Bank.

5. The BANK also agrees that High Court of Tripura at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against SERVICE PROVIDER and notwithstanding any security or other guarantee that High Court of Tripura may have in relation to the Solution Provider's liabilities.

This Guarantee shall be governed by the laws of India and only the Courts at Agartala city shall have exclusive jurisdiction in the adjudication of any dispute which may arise hereunder.

Dated this ……. Day of …….. <year>

Witness

(Signature) (Name)

(Signature) (Name)

Bank Rubber Stamp

(Official Address) Designation with Bank

Stamp Plus Attorney as per Power of Attorney No. Dated:

29.10. BENEFICIARY DETAILS

1	BENEFICIARY NAME	
2	BENEFICIARY ADDRESS	
3	PAN CARD NO.	
4	BANK NAME	
5	BANK BRANCH NAME	
6	ACCOUNT NUMBER	
7	BANK ACCOUNT TYPE	
8	MICRO CODE	
9	BANK IFS CODE	
10	BENEFICIARY EMAIL ID	
11	BENEFICIARY MOBILE ID	

_____

BENEFICIARY SIGNATURE

30. A. Bill of Quantity

LIST OF HARDWARE UNDER PROCUREMENT

S. No.	ITEM DESCRIPTION	TENTATIVE QUANTITY
1	**Smart Mobile Phones**	65

Technical Specifications for Smart Mobile Phones

S. No.	Parameters	Minimum Specifications	Compliance (Yes/No)
1	Operating System (OS)	Android or equivalent	
2	Processor	Qualcomm, MediaTek or equivalent	
3	RAM	6GB or more	
4	Storage	128GB or more	
5	Display	6.1 inches or larger	
6	Screen Resolution	HD (1280x720 pixels), Full HD (1920x1080 pixels), and Quad HD (2560x1440 pixels) or even higher	
7	Camera	The camera specifications include megapixels (MP) for resolution, aperture size for low-light performance, and additional features like image stabilization, autofocus, and various shooting modes.	
8	Battery	It is typically measured in milli ampere hours (mAh). Higher-capacity batteries offer longer usage time.	
9	Connectivity	4G/5G cellular networks, Wi-Fi, Bluetooth and GPS. USB Type-C or micro-USB ports	
10	Security	Fingerprint sensors or facial recognition	
11	Power Adapter	Power Adapter with USB Data Cable required.	
12	Comprehensive Carry-in Warranty	One (1) Year	

N.B.: This is the minimum specification. Higher/ advanced specification, if offered, is also acceptable.

30. B Financial Bid Proposal Form

(Should be furnished as Financial Bid)

NOTICE INVITING TENDER FOR SUPPLY OF SMART MOBILE PHONES FOR THE HIGH COURT OF TRIPURA.

Bidder's Name & Address

To
The Registrar (Admn. P & M),
High Court of Tripura,
Capital Complex,
Agartala , Tripura (W)– 799010.

Format for Commercial Proposal/BOQ

SL NO	Item Description	Quantity	Cost per unit *(Inclusive of all charges)*	Amount (INR)
1				
Total Cost				

For Capital Items, Price inclusive of all taxes & duties and one years Carry-in warranty cost of all the Hardware, Software incl. Maintenance & Recurring Charges of Licenses and Hosting, Manpower and adhering to NIT SLA clause.

Total Amount in Rupees:

(In figures) _____

(In Words) _____